Appendix 1c

WEST YORKSHIRE ADOPTION JOINT COMMITTEE

Terms of Reference

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Purpose

1) WYAJC brings together the five participating authorities to:-
   a) Engage with voluntary adoption agencies in the region;
   b) Deliver adopter recruitment, matching, adoption panel and support functions through a regional adoption agency known as One Adoption Agency for West Yorkshire;
   c) Promote excellent and innovative practice; and
   d) Ensure value for money.

The Delegated Functions

2) WYAJC will discharge the following functions on behalf of the Participating Authorities[1]:-
   a) Adoption services including:-
      i) Recruitment and approval of potential adopters;
      ii) Identification of potential matches between children and adopters;
      iii) Provision of adoption panels; and
      iv) Provision of adoption support services[2] to adopters, adoptees, birth families and relevant professionals.

Remit

3) WYAJC will:-
   a) Receive reports in relation to the performance and progress of One Adoption Agency for West Yorkshire from both the Head of Service and the Management Board;
   b) discuss and agree the strategic direction of One Adoption Agency for West Yorkshire, including the setting of stretch targets;
   c) oversee the discharge of the Delegated Functions;
   d) promote good performance in relation to the Delegated Functions, reflecting added value brought by One Adoption Agency for West Yorkshire in outcomes for children and their adoptive families ;
   e) monitor the budget allocated to One Adoption Agency for West Yorkshire;
   f) review value for money achieved by One Adoption Agency for West Yorkshire; and
   g) exercise the corporate parenting role of the Participating Authorities in relation to the functions of One Adoption Agency for West Yorkshire.

[1] Functions in relation to individual children (including decisions to place for adoption and to approve a match) remain the responsibility of each Participating Authority.

[2] Including maintenance of and access to adoption records

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